

## IOR Green Procurement Policy

IOR recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

Sustainable procurement embeds environmental, economic and social criteria into contractual documents with the aim of motivating suppliers to offer more sustainable products and services.

We aim to:

1. Comply with all relevant regulatory requirements
2. Minimise waste
3. Encourage the sustainable use of resources
4. Eliminate unnecessary purchasing and printing
5. Work with suppliers and contractors to encourage the adoption of environmentally responsible practices in line with the sustainable procurement policy
6. Improve housekeeping and maximise the efficient use of energy and water
7. Make use of Skype/conference calls to avoid where possible travel by plane, car or train and encourage use of public transport

In order to do this, we will:

1. Educate our staff on all environmental issues and their role in minimising the use of resources as part of their work and purchasing
2. Actively promote environmental purchasing and recycling
3. Ensure staff understand the requirements of all environmental legislation, guidelines and codes of practice applicable to the organisation.
4. CEO to set actionable and measurable goals and KPI to benchmark, review and report on performance to the Finance Committee

Tools to be used to achieve this aim are:

- Sustainable procurement policy benefits  
<http://www.wrap.org.uk/sites/files/wrap/Targeted%20Assistance%20Case%20Study%20-%20Sustainable%20Procurement%20Policy.pdf>

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