



## Invitation to The Annual General Meeting of the Institute of Refrigeration

Charity Registration no 1166869

starting 10am on 5<sup>th</sup> November 2024  
to be held at One Park Crescent, London W1B 1SH and online  
Register to attend in person or online at [www.ior.org.uk/agm2024](http://www.ior.org.uk/agm2024)

In accordance with the Constitution any voting Member (Fellow, Member, Associate or Technician) having a motion to bring forward at this meeting may do so provided that notification is submitted in writing to the Board of Trustees at [iorboard@ior.org.uk](mailto:iorboard@ior.org.uk) at least fourteen days prior to the meeting.

### AGENDA

1. To confirm the minutes of the Annual General Meeting held on 2nd November 2023 (appendix 1 below).
2. To receive the Annual Review and Report of the Trustees for the year ended 31st March 2024 for the Charitable Incorporated Institute of Refrigeration no 1166869 (appendix 2)
3. To receive the Financial Report of the Honorary Treasurer and consider for adoption, the Audited Accounts and Balance Sheets for the year ended 31st March 2024. (appendix 2)
4. To appoint as auditors for the next set of accounts, Kingston Burrowes of Cheam, Surrey and to authorise the Board of Trustees to agree remuneration.
5. To consider and, if thought fit, approve the Board of Trustee motion for subscription rate increase for the year commencing 1<sup>st</sup> April 2025 as below:

Grade	2024	2025
Fellow	£116	£120
Member	£105	£109
Associate Member	£95	£99
Affiliate	£95	£99
Technician	£60	£63
Student/Young Person/Pre-Affiliate	£32	£33

- 6 To confirm the appointment of new Trustees of the Institute of Refrigeration.
- 7 Any other business notified in accordance with the Constitution given in writing to Mike Creamer Immediate Past President at [iorboard@ior.org.uk](mailto:iorboard@ior.org.uk) at least 14 days before the meeting.

By order of the Trustees of the Charity

## Appendix 1 - Minutes of the Annual General Meeting of the IOR

Charity Registration no 1166869

Held on 2<sup>nd</sup> November 2023 at 1 Park Crescent London W1B 1SH

Present: The meeting was chaired by the President, Graeme Fox FInstR, with the Hon Treasurer Nick Rivers MInstR and Secretary Miriam Rodway MInstR. There were 26 members present. Apologies were noted from R Borer FInstR, J Gillet MInstR, N Highnam MInstR, L Kiuipers FInstR, D Moore FInstR, S Green MInstR, P Treacher MInstR and Pateman MInstR who had submitted Proxy vote forms. The Agenda, Annual Report and Accounts, minutes of the previous meeting had been distributed electronically.

1. The minutes of the Annual General Meeting held on 3rd November 2022 were proposed by the President, seconded by Ian Fisher FInstR and approved by all present by a show of hands and 7 proxy votes in favour, with 1 abstention.
2. The Annual Review and Report of the Trustees for the year ended 31st March 2023 for the Charitable Incorporated Institute of Refrigeration no 1166869 was discussed by the President with reference to IOR achievements and priorities for the period. He proposed that the Annual Report be accepted, this was seconded by Ian Fisher FInstR and approved by all with 8 proxy votes in favour.
3. The Treasurer presented the Financial Report and Audited Accounts and Balance Sheets for the year ended 31st March 2023 as prepared by the auditor. He summarised the IOR income and expenditure account, and confirmed the IOR remains in a strong financial position for the future. Their adoption was proposed by the Treasurer, seconded by David Paget FInstR and approved by all present with 8 proxy votes in favour.
4. The Treasurer proposed that Myrus Smith and Partners of Sutton, Surrey be appointed as auditors for the next set of accounts and that the Board of Trustees be authorised to agree remuneration. This was seconded by Andy Pearson FInstR, agreed by all by a show of hands with 8 proxy votes in favour.
5. The membership was invited to consider and, if thought fit, approve the Board of Trustees motion for subscription rate increase for the year commencing 1<sup>st</sup> April 2024 as below:

<u>Grade</u>	<u>2023</u>	<u>2024</u>
Fellow	£111	£116
Member	£101	£105
Associate Member	£91	£95
Affiliate	£91	£95
Technician	£58	£60
Student/Young Person/Pre-Affiliate	£31	£32

This was proposed by the Treasurer, seconded by Paul Singh FInstR, approved by the majority of those present by a show of hands, with one member opposed. 7 proxy votes in favour and one against were taken into account.

6. The President confirmed the appointment of new Officers of the Institute of Refrigeration. These were President Elect - Lisa-Jayne Cook FInstR and Hon Treasurer - John Skelton FInstR. Candidates standing for Election as Trustees were Dermot Cotter FInstR, Craig Girdlestone FInstR, Mike Gittoes MInstR and Julie Murray MInstR. An on line election had taken place, with the candidates receiving the most votes being Dermot Cotter FInstR and Julie Murray MInstR who would take up their place as Trustees with immediate effect.
7. No additional business had been notified in writing in accordance with the Constitution the meeting was closed at 16.15pm