

177, boulevard Malesherbes 75017 Paris - France Tel. +33 (0)1 42 27 32 35 Fax +33 (0)1 47 63 17 98

GUIDELINES FOR AUTHORS

Guidelines for authors are given within this document for conference papers that are to submitted for presentation at IIR conferences.

Dear authors, before you begin, we kindly invite you to carefully read this document and to ensure you have fully addressed the following relevant points for the successful preparation, submission and consideration of your manuscript.

• Ethics in publishing

The paper should present content that has not been previously published or is currently under review or being considered for publication elsewhere.

• Unlimited number of submissions

An author can submit, alone or in collaboration with co-authors, one or several original papers within the scope of the scientific and technical program themes of the conference.

• Paper presentation

Authors or co-authors must personally present their papers at the conference, otherwise their paper will be removed from the book of proceedings.

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• Paper preparation

<u>D0I</u>

The IIR aims to publish high quality conference proceedings. Each accepted paper will be attributed a unique DOI number. The DOI will facilitate the indexation of IIR conference papers in international databases such as SCOPUS and Web of Science, developed by Elsevier and Thomson Reuters, respectively. Each paper has a unique ID number that should be automatically generated by the paper submission platform or if not possible, be provided by the conference organisers.

The DOI is located at the top of the manuscript above the paper title (see template). The author is requested to only complete the last four digits of the DOI (indicated as XXXX) by replacing them with their four-digit paper ID.

Example: For your paper at the Thermag conference, your paper ID provided by the conference management system (or organisers) is 45, you should simply replace the DOI given at the top of the full text template as 10.18462/iir.thermag.2020.XXXX by 10.18462/iir.thermag.2020.0045 to get the full DOI.

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The paper should be written with a good level of English. It is possible to use either British or American English but in any case, please stick to one throughout the manuscript. Authors are requested to carefully check both grammatical and spelling errors before submitting their conference papers. Authors can submit their papers in their local language, in this case an English translation of the paper MUST also be submitted.

General paper structure

The paper should clearly describe the scope of the subject. It should provide sufficient details on the methods applied and results obtained. The paper should also include a thoroughly elaborated discussion section and concluding remarks. The findings already published should be summarised and indicated by a reference at the end of the manuscript.

The full paper should be written using 11pt Calibri font and the text should be justified.

One conference paper should be containing a maximum number of 4,000 words (references excluded) and a maximum number of 12 pages.

One keynote paper should be containing a maximum number of 5,500 words (references excluded) and a maximum of 15 pages.

The paper should include the following main sections in the following order:

- The title and authors' information
- The abstract (max. 150 words)
- Up to 6 keywords

- The introduction
- The body of text (main section) including methods applied, main findings and discussion
- The conclusions
- Acknowledgements (if any)
- Nomenclature
- References

The paper structure is described in detail in the conference paper template to be downloaded from the conference website/platform or sent by the conference organisers. All authors are requested to use and comply with the conference paper template.

• How to use the Template

The Template is given in a Word file including pre-created paragraph, titles, and subtitles styles. All the text in the template is formatted. It is very important that authors use the template and apply the requested styles, to ensure the conformity of the papers throughout the conference proceedings. To create a document using this template, please do the following:

- 1- Save a copy of the template file in a secure location that you could name "template file".
- 2- Make sure you have prepared your full text in a separate file that you could name "original file".
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	IIR 08. Abstract Keywords	¶1	- 1
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	IIR 10. Level 2 Heading for sub-sections	¶1	- 1
	IIR 11. Level 3 Heading for sub-sub-sections	¶1	- 1
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	IIR 14. Figure Caption	T.	- 1
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- → Step 1: In the "template file", select the text by default within the exact limits of the text, then press delete.
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