

Minutes of the Annual General Meeting of the Institute of Refrigeration

Charity Registration no 1166869

Held at 4pm on 4th November 2021 at One Park Crescent, London W1B 1SH

Apologies were received by Roger Borer and Nabil Cook. 26 members were present, and 12 proxy votes had been sent in advance.

1. The minutes of the Annual General Meeting held on 5th November 2020 were proposed for adoption by the President. All 26 members present voted for and none against or abstained. 11 proxy votes in favour were held, with one abstention. The minutes were accepted and signed by the President.
2. The Annual Review and Report of the Trustees for the year ended 31st March 2021 for the Charitable Incorporated Institute of Refrigeration no 1166869 was reviewed by the President. The full report being available on the website. The President summarise achievements and strategic objectives for the year. He then proposed that the Annual Report be accepted. This was agreed by 26 members present with no abstentions or objections. 11 proxy votes in favour and one proxy abstention were recorded. The Annual Review and Report was adopted.
3. The Treasurer read a summary of the Financial Report which had been previously circulated via the website, including a statement of income and expenditure, and confirmation of the reserves policy. The Honorary Treasurer then proposed that the Financial Report prepared by the Auditor be accepted. This was agreed by all 26 present with no objections or abstentions. 11 proxy votes in favour and one abstention were recorded. The Audited Accounts and Balance Sheets for the year ended 31st March 2021 was adopted.
4. The Treasurer proposed that as auditors for the next set of accounts, Myrus Smith and Partners of Sutton, Surrey be appointed, and the Board of Trustees be authorised to set remuneration. This was agreed by all 26 present with no objections or abstentions. 11 proxy votes in favour and one abstention were recorded.
5. The Board of Trustee had put forward the motion for subscription rates to be increased for the year commencing 1st April 2022 as below:

<u>Grade</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Fellow	£108	£108	£109
Member	£98	£98	£99
Associate Member	£88	£88	£89
Affiliate	£88	£88	£89
Technician	£57	£57	£57
Student/Young Person/Pre-Affiliate	£30	£30	£30

This was proposed by the Treasurer and agreed by 25 members present with one objection and no abstentions. There were 11 proxy votes in favour and one proxy abstentions. The motion was carried.

6. Following an online election, the following Officers and Trustees were declared elected by the President: President-Elect Graeme Fox, Trustees Ian Fisher and Ana Catarina Marques.
7. The President made the proposal that the following clause be added to the Constitution:
Clause 11 "General meetings of members" In this Constitution the expression 'meeting' includes one of the following or a mixture thereof, except where inconsistent with any legal obligation:
 - a. a physical meeting and/or
 - b. a video conference, webinar, an internet video facility or similar electronic method allowing simultaneous visual and audio participation

This was agreed by 26 members present with no objections or abstentions. There were 11 proxy votes in favour and one abstention.

8. There being no further business as notified in accordance with the Constitution given in writing to the Chief Executive at least 14 days before the meeting the meeting was closed at 4.25pm.