

Becoming an IOR Trustee

Legal responsibilities

The IOR is a Charitable Incorporated Organisation. Trustees are responsible to the IOR membership for the effective operation of the IOR and for steering its future direction but they also have legal responsibilities similar to those of Company Directors under the Charities Act. The IOR is regulated by the Charity Commission and the usual business law. The responsibilities of Trustees are serious. The Charity Commission says “Trustees have and must accept ultimate responsibility for directing the affairs of the charity, ensuring that it is solvent and well run, and delivering charitable outcomes for the benefit of the public for which it was set up”. This includes:

- Ensuring compliance with Charity Law and any other legislation or statutory obligations that apply to the organisation
- Ensuring compliance with the Charity’s own constitution and objectives
- Ensuring prudence in financial operation, management of funds and reporting to further the purposes and aims of the Charity.
- Managing staff, premises and other resources
- Exercising a duty of care using their personal knowledge and expertise to ensure that the organisation is well run and professionally represented
- Identifying when external expertise is required or a conflict of interests occurs.

For more about the legal obligations of becoming a Trustee see www.charity-commission.gov.uk

IOR Constitution and rules

https://www.ior.org.uk/public/downloads/_etSp/IORConstitutionRulesRegCertificate3.5.16.pdf

Making sure IOR meets charitable objectives

The IOR’s objects are:

- a) The general advancement of refrigeration in all its applications, in relation both to the perfection of its methods, and to the extension of its services to the community.
- b) To promote means for communication between members and their interchange of views.
- c) To encourage invention and research in all matters relating to the science and practice of refrigeration.
- d) To promote a sustainable approach to all aspects of refrigeration system design and operation
- e) To co-operate with educational institutions for the furtherance of education in the science and practice of refrigeration.
- f) To hold meetings of the Institute for reading and discussing papers dealing with refrigeration and allied subjects.
- g) To publish and distribute the proceedings or reports of the Institute.
- h) To do all other things, incidental or conducive to the attainment of the above objects or any of them.

How the Board of Trustees works

The IOR Board meets three/four times a year to discuss strategic issues and priorities. They take an active role in the work of the IOR by joining committees, steering groups and representing the IOR at industry meetings.

The Meetings of the Board are chaired by the President. They cover key strategic issues such as membership, marketing, communications, scope, education, events, technical etc. The Board members take decisions on policy issues and financial matters such as recommending membership fees or changes to grading. They also monitor legal obligations around risk, conflict of interest, financial reserves and investments, and employment. This ensures that the IOR's assets and income are managed appropriately. Each year at the AGM they report on results and future plans.

Current Board priority areas

Each year the Board set strategic priorities for the IOR as the way to achieve our long term strategic objectives to grow the Institute in order to remain relevant to the whole sector, represent it with authority and ensure sustainable income to provide technical, education and networking services.

The priorities for 2019/20 are:

- Increasing our membership and encouraging new members
- Improving participation and engagement of existing members
- Gaining recognition and growing IOR services to the air conditioning and heat pump sector
- Providing leadership in issues related to education

Current Board members

- Kevin Glass (President). Chairman of Trustees. Representative to ACRIB. Member of Finance and Membership Committee.
- Steve Gill (Past President) Member of Finance and Education Committee. Representative to ACRIB.
- Nick Rivers (Hon Treasurer). Member of Finance Committee.
- Rob Lamb (Elected Member), Chair of Membership Committee
- John Austin-Davies (Elected Member), Chair of Trailblazer Apprenticeship Group
- Graeme Fox (Elected Member), leading on AC&HP Working Group and EngTech Section
- Jacinta Caden (Elected Member), Member of Education Committee
- Lisa-Jayne Cook (Elected Member), Member of Membership Committee
- Juliette Loiselle (Elected Member), Member of Dinner Committee

Two new members of the Board are elected by members each year. Elected members normally serve for three years. Member, Fellow, Technician and Associate grade members can stand for election as Trustees. New Trustees are inducted to the Board through a briefing session with the President and Chief Executive. They are provided with information about their legal obligations, meetings schedule, current strategic priorities and key documents such as Declarations of Interest, Risk Assessment, Constitution and Rules and Budgets.

IOR has standing committees covering topics such as Finance, Membership, Technical, Education, International, Engineering Technicians, Papers & Publications. Working groups cover SIRACH, Young Engineers, Women in RACHP, Apprenticeships, Conferences and Dinner.

The IOR employs a staff of 4 full time and 2 part time personnel from our office in Carshalton, Surrey.